COVID-19 Communication Plan

Please use the following plan should your child:

- Develop symptoms
- Receive a track and trace notification
- Receives the result of a COVID test

If your child develops COVID-19 symptoms

Send an email to the College info@ account with the subject line 'COVID-19 SYMPTOMS' and your details in the main message

If your child is self-isolating

Send an email to the College info@ account with the subject line 'COVID-19 self-isolating' and your details in the main message – please include your phone number

If your child has a positive COVID-19 test results

Send an email to the College info@ account with the subject line 'COVID-19 positive test result' and your details in the main message. It is essential that you include your phone number as a member of SLT will ring you discuss the situation.

If your child has a negative COVID-19 test result

Send an email to the College info@ account with the subject line 'COVID-19 negative test result' and your details in the main message – please include your phone number