SACRED HEART COLLEGE

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16th April 2025

Dear Parent/Guardian

RE: KS3 Mobile Phone Pilot (Years 9 & 10)

From the first day back after the Easter break, we will be trialling a mobile phone management system with **Years 9 and 10**. This pilot is part of a wider effort to reduce distractions during lessons and encourage more purposeful phone use across the school day.

Pilot Summary – Years 9 & 10
- If a pupil brings a phone to school, they will be expected to **place it in a designated tray or box at the start of every lesson**, including cover classes.
- **Phones may only be used in class for supervised educational activities**, and only with the teacher's permission. After this, phones must be returned to the tray.
- **Pupils who claim** they are not carrying a phone and are found to be using a phone in class or outside of the classroom will be asked to hand their phone over and it will be placed in the school safe. It will only be returned to a parent/guardian after 3:30pm.
- At **break and lunch**, pupils will be reminded to limit phone use. If we observe excessive or inappropriate use, the phone may be confiscated.

Clear Expectations and Consequences
- If a parent/carer has indicated that their child **does not carry a phone to school**, and the child is then **found with a phone**, they will be asked to hand it over immediately.
  - The phone will be placed in the **school safe** and will only be returned **after 3:30pm to a parent or guardian**.
  - If a pupil refuses to hand over the phone, **parents will be contacted and asked to come to the college to collect both the phone and, if necessary, their child**.

This approach is designed to promote a more focused learning environment and to support pupils in managing their use of digital devices responsibly.

Please complete this short online form re. this pilot project.

Yours sincerely

M. Gormley.

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Michael Gormley
Principal

HONESTY
LOYALTY
RESPECT
FAITH

~ Where Every Child Matters ~

INVESTORS IN PEOPLE | Silver

Principal: Mr Michael Gormley